

covered with an injury risk assessment however Amy S intended to ask David on her next school visit. This action would be carried over to the next meeting. Governors noted that Marcus now had the Health and Safety governor responsibility and not Amy S.

- 5.05 **Statement of written Behaviour principles (minute 4.13 refers):** Action completed. All governors had received the statement to read following the FGB meeting 04 July.
- 5.06 **Safeguarding (minute 7.01 refers):** Action completed. Refer FGB 04 July point 7.07. Due process had been followed and there were no concerns or actions to review. Ofsted had described Safeguarding as effective and cited evidence working to support families was strong, the DHT added.
- 5.07 My Health, My School Survey (MHMS) survey (**minute 8.02 refers**): Action completed refer point 13.02 on this agenda.
- 5.08 Specific governor with responsibility for equalities (**minute 9.01 refers**): Action carried forward to the FGB 28 November. The meeting agreed to consider an equalities specific governor in in the next full governing board meeting.
- 5.09 **Useful SEND videos – governors to send to Louise (minute 11.02 refers):** Action completed. Governors had previously sought further clarification around the needs and challenges of SEND children with complex needs and how staff were finding managing those needs. This had involved discussion around hidden disabilities, masking behaviours or staff themselves displaying needs which required support. Governors had shared useful videos from their experience and skills with staff to aid additional understanding of specific children’s needs.

The Chair arrived at this point.

- 5.10 **Potential ADHD staff training – DHT to investigate (minute 11.03 refers):** Action in progress. The DHT continued to investigate the possibility of any staff foetal alcohol spectrum disorder (FASD) training which presented with similar behaviours and characteristics to ADHD. The Chair offered contacts to support with this.
- 6.00 STRATEGIC OVERSIGHT (GOVERNOR MONITORING)**
- 6.01 Monitoring visits would take place later this academic term the Chair advised. There were no NOVACS (Notice of Visit and Contact) received since the last meeting.
- 6.02 The DHT directed governors to the following report which had been circulated prior to the meeting.
- 2 Together Cluster End of Year Report 2023-2024.

**Clerk
actioned 8/11
FGB Nov
Agenda**

DHT

Governors heard an in depth overview of the excellent value for money support the cluster provided. Support workshops the cluster organised would take place before Christmas. Governors asked about parental attendance at recent cluster workshops and were advised that less than 10 parents had attended however positive feedback had been received from those who had benefited, for example from recent autism sessions.

The SWO made clear that it was necessary to have parental consent for cluster referrals. Governors talked about potential barriers school faced when encouraging parental involvement to access cluster support and probed deeper for more information. The DHT and SWO would look at potential solutions where governors had highlighted specific individual cases no progress had been made with attendance or achievement to consider additional cluster or external agency support.

7.00 ATTENDANCE AND BEHAVIOUR

7.01 A recent Ofsted inspection at the end of the previous academic year had confirmed that registers of pupil admissions and pupil attendance were in place as required. Additionally, at this time governors had ensured compliance with the “Working together to improve school attendance” document.

7.02 All governors had been sent the following reports prior to the meeting which included detailed yearly trends and persistent absence. Governors were satisfied a suitable attendance policy was in place.

- Attendance Histories Anonymised September 2024
- Behaviour Analysis March 2024- May 2024
- Behaviour March to May (Child Protection Online Monitoring System (CPOMS) report.

7.03 Attendance

The DHT gave a summary of each year group and individual cases.

Pupil Premium (PP) attendance was highlighted, governors examined individual anonymised pupil attendance. The DHT would contact parents where attendance had dropped to 87% or less.

Governors wanted to know more about year groups where there appeared to be lower numbers of PP children and heard reasons why parents may not have applied for the PP funding which included, for example, where children previously had qualified automatically for universal free school meals in Key Stage one (KS1) and then moved to key stage 2 (KS2).

7.04 **Q:** A governor asked if there any pattern or theme across PP attendance?

A: No it was individual and family specific the SWO clarified plus that lateness could impact attendance.

Q: Have we ever analysed attendance for children with social care involvement or Child Protection plan (CPP) children?

A: All previously looked after children were at 100% attendance. An example was cited where Breakfast club had helped boost attendance.

7.05 An additional overview of Persistent Absence with circumstances and reasons was reviewed.

7.06 Behaviour

The DHT referred governors to the reports mentioned at 7.01 and explained there were 66 disruptive behaviour incidents which was an increase from the year before. All had been analysed, low level behaviour examples were given.

Q: Was the rise in recording behaviour incidents on CPOMS due to new staff and routines not having been embedded?

A: No, Tess described how CPOMS records could be based on perception of disruptive behaviour, the DHT clarified two thirds of incidents involved SEND children.

Q: Do staff go through training for CPOMS?

A: The DHT confirmed that CPOMS training would be renewed, and all staff had been spoken to about boundaries, parental and staff expectations. Additionally that, part of the staff training day had centred around regular behaviours and solutions as a result of sharing this information.

Incidents where individual cases were improving were discussed.

7.07 Bullying and summary of other behaviour incidents

One incident of alleged online bullying that involved restorative practice. Children had been reminded when online comments could be hurtful.

7.08 The DHT gave a detailed explanation of another alleged bullying incident regarding a threatening comment.

7.09 Reasons for homophobic language and verbal abuse incidents were given. Governors heard parents had been supportive and about solutions implemented.

7.10 There had been no suspensions or exclusions since the last meeting and no pupils who were electively home educated.

8.00 SAFEGUARDING (TOR 8.01)

8.01 The Chair (safeguarding governor) would meet this term with the SWO and report back to governors at the next meeting.

Chair

Assurances safeguarding procedures were followed were outlined below.

8.02 Governors confirmed the following:

- Staff and governors were fully aware of their responsibilities regarding safer recruitment. It was confirmed the Head and SBM had completed safer recruitment training. Jenny would look into the feasibility of doing the training.
- The Chair confirmed the SBM maintained and updated a central record of recruitment and vetting checks which included whether checks are made to establish an individual is not subject to a prohibition order.
- That effective safeguarding and child protection procedures were in place coupled with an understanding of how arrangements were monitored in school (including prevent, online safety and child on child abuse).
- Tess updated staff and governor safeguarding training which had included a recent LA update to the safeguarding Policy.

Jenny

Jenny would double check that Nicola and Richard had confirmed DBS checks with the SBM.

Jenny

9.00 CHILDREN LOOKED AFTER (TOR 8.03)

9.01 The DHT gave an update on the effectiveness of provision for children looked after, previously looked after and those with a social worker.

Governors were pleased to hear all had existing CLA had 100% attendance and that good academic progress was made.

9.02 Previous CLA Children

The Chair probed for more information about children who had been previously looked after or with a social worker and was pleased to hear about good attendance and academic progress.

10.00 PERSONAL DEVELOPMENT AND WELLBEING (TOR 8.04)

10.01 The DHT reported that the newly appointed staff computing lead would feedback after a planned upcoming programme of parental meetings which included one on meta cognition and coping strategies. Additionally an Internet safety coffee morning would soon be held in school.

The Safer schools officer continued to give school great support.

Q: Was there any work about smart phones and the impact on mental health?

A: School held PSHE talks about screen time, Tess added that she drew on her own experience doing her degree to explain the impact of what was real and what is was not online for

	children. Fake news and body image were also covered in PSHE lessons.	
10.02	Governors suggested a peer led assembly about smart phone usage in particular fake news and images which the DHT thought would work well and would arrange.	DHT
10.03	Prevent was covered in PSHE and. Tess would clarify when the next staff and governor next training was due.	SWO
10.04	Ofsted had mentioned that cultural education was effective the DHT confirmed.	
10.05	Outdoor learning opportunities had been discussed during the staff training day.	
11.00	STAKEHOLDER FEEDBACK – PARENTS (TOR 8.08)	
11.01	A Homework survey would be issued this term to parents	
	The Pupil voice and staff survey had been circulated and governors were reassured feedback would be available to discuss at the next meeting.	DHT
12.00	POLICIES FOR APPROVAL STATUTORY (TOR 8.09)	
12.01	The following policies had been circulated to the committee prior to the meeting: <ul style="list-style-type: none"> • Supporting Pupils at School with Medical Conditions. (Local Authority Model Policy) • Anti-bullying Policy 	
12.02	Resolved: Governors approved and adopted the following policies: <ul style="list-style-type: none"> • Supporting Pupils at School with Medical Conditions. (Local Authority Model Policy) • Anti-bullying Policy. 	
13.00	ANY OTHER URGENT BUSINESS	
13.01	The Chair would review the SEN needs and disability policy provided by the DHT at the meeting. Amy W would review the intimate care policy also provided during the meeting. Jenny would review the SRE policy which had been updated and personalised to school. All the above governors would report any policy queries to the DHT.	
13.02	<u>My Health, My School Survey (MHMS) survey feedback</u>	Chair/ Amy W/ Jenny

The above survey findings were debated, during which governors focused on where the DHT had highlighted areas of concern which included.

- No safeguarding issues
- Healthy eating and lunchtime options – reasons given for why years five and six (Y5 and Y6) had highlighted this.
- Stress and anxiety mentioned
- Death had been highlighted as a concern for almost 50% of the year groups.
- Alleged screen access and social media time for between 2-5 hours a day was high.
- British values and knowledge of scored exceptionally highly.

The school would look further into Y6 mentions of stress or anxiety though the common consensus was that this could be as a result of the high school application deadline having just passed to choose a preferred school and the upcoming Y6 residential.

A governor probed more about the anonymous answers to children being scared and lonely. The Y6 teachers intended to talk to children to see if they could gain any more information.

13.03 Anti bullying week would take place next week in school with activities based on resolving disagreements in a respectful way which was to address any concerns children had raised about friends they had and bullying

Q: Did children know what bullying was or understand the question fully?

A: School covered bullying and what it was during PSHE lessons. The DHT said school knew and supported known families well. Children would be reminded about the talk box and encouraged to use if needed.

13.04 Tess explained how children were happy to share thoughts about death during the Happy Minds Club.

Sam intended to explore death and dig deeper into the answers from those questions. It was agreed there was some unpicking needed to see what children had actually meant.

Governors heard that school were aiming to obtain the healthy schools champion award accreditation.

The DHT and Sam were thanked for the useful and thought-provoking information. Staff and governors agreed there was some unpicking needed to see what children had actually meant in answer to questions discussed above.

DHT/Sam

14.00 DATE AND TIME OF NEXT MEETING

2024 Autumn 2 Oct-Dec
Thursday 28 November FGB

2025 Spring 1 Jan-Feb
Thursday 16 January QTLA
Thursday 23 January L&M

2025 Spring 2 Feb-Apr
Thursday 27 February PDBW (Cover clerk needed)
Thursday 20 March FGB

2025 Summer 1 Apr-May
Thursday 24 April QTLA
Thursday 01 May L&M
Wednesday 21 May FGB

2025 Summer 2 May-July
Thursday 05 June PDBW
Thursday 03 July FGB.

The Chair closed the meeting at 8.30pm